**PROSPECTUS**

2024-25

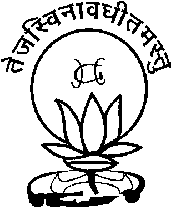
STD : 01732

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HINDU GIRLS COLLeGe

JAGADHRI – 135 003



**Estd : 1962 W**e**BSITE**: www.hgcjagadhri.com 🖂eMAIL: hgcjagadhri\_girls@rediff.com

**Affiliated to Kurukshetra University, Kurukshetra (Haryana)**

**NAAC Accredited “A” Grade**

IMPORTANT NOTE

1. Prospectus is not a legal document. It is only for general information and guidance.
2. Students must go through the rules given inside carefully and observe them strictly.
3. The Principal reserves the right to refuse/cancel any admission without assigning any reason in the interest of the institution.
4. Ragging is strictly banned in the College/Hostel premises as per the Honourable Supreme Court Orders.
5. Rules regarding reservation, admission to college/ hostel, fees/ scholarship/dues, syllabus, stream of examination etc., are subject to change by the Government/University/College. All such alterations shall be binding on all the students.
6. All University notifications regarding Academic Calendar, List of Holidays, Syllabus, Examination/datesheet are available at kuk.ac.in and must be followed.
7. All students must visit the college website [www.hgcjagadhri.com](http://www.hgcjagadhri.com) regularly for latest information.
8. Voter Card of student is essential for admission in any stream in the college.

(For those students who have attained the age of 18)

1. Medical Certificate from CMO only will be valid for medical leave.

**COLLEGE PROFILE**

Established in 1962 our college is a NAAC accredited A Grade premier multi faculty girls institution and a RUSA 2.0 beneficiary. The college is situated at walking distance from Jagadhri bus stand on the Ambala- Ponta Sahib highway. The college endeavours to empower rural as well as urban girl-students. Besides academics, through co-curricular activities, sports and multiple opportunities for self-exploration we strive for all round development of our students and equip them to face life confidently. Outstanding facilities include: hostel, Students’ Center, provision for Yoga classes, Summer Camp for college students, Hobby classes: English Speaking Course, Computer Course, Yoga and Naturopathy, Home Science, Cosmetology etc.

**INFRA STRUCTURE**

Built over six acres of land, the college has a magnificent building with well-ventilated, well-furnished and spacious classrooms. It has separate wings in Computer Science, Home Science, Science, Arts and Commerce. State of art Seminar Room and a spacious Auditorium are at the disposal of faculty and students for academic and co-curricular activities. All laboratories are equipped with modem gadgets and amenities. Besides, the building consists of well-equipped Music Room, Sports Room, N.S.S. Office, N.C.C. Office, Yoga and Naturopathy Lab, EduSat Lab, Smart classrooms, UGC Resource Centre etc. Spacious play grounds, well-equipped Students’ Center-Cum-Canteen are other attractions. Separate Administrative Block, Computer Laboratories equipped with Pentium-IV Multimedia and latest licensed software attached with the latest networking and internet facility. A Botanical Garden with more than fifty species of plants adds to the scenic beauty of college.

**Green Initiatives towards Environment**: **Solar Power Generating System** has been installed in the college under RUSA Infrastructure Grant and is fully operational. A state-of-art **Audio-Visual Room** for Seminars/Conferences/Workshops too has been constructed and furnished from the grant. **Rain Water Harvesting** project has been completed in the college under RUSA 2.0

**LIBRARY**

Our library is a rich resource center. It commandeers more than fifty thousand books, dictionaries, encyclopedias and subscribes to Magazines, Journals, Periodicals and leading Newspapers. The library book bank lends textbooks to brilliant as well as deserving students for the entire session, free of charge.

**ACADEMIC EXCELLENCE**

Excelling in academics has always been our forte. Our students bring laurels to the institution by showing excellent results every year. They win name and fame for themselves as well as for the college by bagging positions of merit at University and State Level. The credit for their achievements goes to the well-qualified, intelligent and painstaking team of the Principal and the teaching staff under the able guidance of the worthy managing committee.

**COLLEGE MAGAZINE/ NEWS BULLETIN**

The college publishes College Magazine/ News Bulletin to provide the budding talents an opportunity for developing and exhibiting their creative and intellectual abilities. It also highlights the activities and achievements of the college in various fields.

**EDUCATIONALS AIDS**

ICT methodology is followed in the college. Modern teaching aids like L.C.D. Projectors, O.H.P., T.V, D.V.D. Player, Audio/Video Cassettes are available in the college for the benefit of the students. Video films on classical plays and novels of English Literature and other subjects are shown from time to time. Extension lectures by eminent persons in the field of Languages, Literature, Life Science, Computer Science, Social Sciences are also arranged regularly. Students of vocational subjects undertake On-Job-Training/ Project during summer vacation in different reputed Firms/ Institutes etc. ppts are regularly shown to students. Lectures are held in Smart classrooms.

**CAREER GUIDENCE AND INFORMATION BUREAU**

The college runs a Career Guidance and Information Bureau in the college library in collaboration with the Department of Employment, Kurukshetra University, to assist students in their individual problems concerning higher education and choice of vocation. Suitable arrangements are made under the wise guidance of the Career Guidance Cell to provide information regarding various occupations, scholarships and fellowships granted for higher studies in India and abroad. Lectures from occupational experts are also arranged for the benefit of the students. The motto of our Bureau, as promoted by government also, is ‘Earn while you learn.’

**NATIONAL CADET CORPS**

N.C.C. is a very popular activity in the college. The college has one platoon of 53 N.C.C. Cadets. Those enrolled in N.C.C. are required to attend 75% of parades during the session. Every cadet has to attend at least one Annual Training Camp held during vacations in order to appear for certificate ‘B’ and ‘C’ examinations conducted by the 1st Haryana Girls Bn. N.C.C., Ambala City. The cadets are also provided with an opportunity to attend Advanced Leadership Camp, Basic Leadership Camp, Trekking Camp, National Integration Camp, Medical Attachment Camp, I.D. & R.D. Camps, Mountaineering, Para-training, Parasailing and First Aid Courses etc. Qualifications in N.C.C. prove advantageous to the students in their future career. They get a weightage of five percent marks in the entrance examinations to higher classes.

**NATIONAL SERVICES SCHEME**

To provide first-hand information of how and where real India lives, students are involved in community services programmes under National Service Scheme. N.S.S Volunteers are required to devote 120 hours to social service programmes and regular activities organized during the session. At present the college has one N.S.S. unit of 99. Certificate of merit is awarded to a volunteer who has completed 240 hours of regular activities in the period of two years and attended two Annual Special Camps (of at least 10 days’ duration), one who has donated blood at least twice or has made at least five illiterates literate or one who has done an exemplary act of courage or bravery and awarded at the National level.

**SPORTS & ATHLETICS**

The college provides facilities to students in various sports activities like Basket Ball, Hand Ball, Badminton, Kabaddi, Table Tennis, Yoga, Gymnastics and Athletics. Coaching camps in various games are also organized in the college for the upliftment of Sports & also to satisfy the interest of students. Students with outstanding performance in sports are given special concessions at the time of admission. Cash prizes/incentives are given to students who excel in the field of sports and games during the session.

**MENTOR GROUP**

The students are divided into a small group of 30 students each. A mentor is assigned to each group. Academic record of each student is maintained. The students can approach her mentor at any time for guidance. Meetings are held regularly to discuss the problems of the students, to keep them familiar with the college rules and regulations and to organize various activities.

**CLUB/ CELL SYSTEM**

To enhance the personality of the students and for their all-round development each student is allotted a club/cell. The college organizes activities under the aegis of: Red Cross Cell, Road Safety Club, Red Ribbon Club, Environment Society, Ek Bharat Shrestha Bharat EBSB Club, Entrepreneurship Club, Drama Club, Atam Nirbhar Haryana, Self Grooming Club, Gender Studies Society, Personality Development & Computer Literacy Club, Literary Society, Human Rights Society, Yoga Club etc. Every student has to opt one club/cell. Meeting is organised once in a month and student oriented activities are organized by students under the guidance of in-charges.

**CO-CURRICULAR ACTIVITIES**

To help the students in creating for themselves a whole and complete personality, ample exposure outside the classrooms is provided through co-curricular activities organised by various subject associations. In addition to these, various functions at large scale are organized in the college at collective level such as Talent Show, Swami Vivekananda Day, Annual Prize Distribution, Convocation, Sports Day, N.C.C. Day and other important National Days.

**EXCURSIONS**

The college organizes educational trips and tours from time to time to broaden the mental horizon of the students, and to provide them with an opportunity to commute with nature. Science students are particularly taken to Zoological Park, Pisciculture Centers and various hilly areas for the collection of herbs, shrubs and ferns, whereas the students of Computer Science are taken around to eminent Software Institutes to familiarize them with new developments in the field of Information Technology.

**STUDENT COUNCIL/ CENTRAL ASSOCIATION**

To inculcate the spirit of management and organization, Student Council is formed in the college every year. Office bearers of the subject Association constitutes the Student Council. Toppers of all the classes are ex-officio members of the Students Council. Office bearers of the Council are elected by the constituent members. The Student Council actively participates in organizing each and every college function. They share all the day-to-day responsibilities for the college.

**ALUMNI ASSOCIATION**

Alumni Association provides a platform to the old students to revive the cherished memories of past and share their valuable experiences amongst themselves. Meetings/get-togethers are arranged from time to time in which the members actively participate. Office bearers are also elected by the members. The old tradition of teacher-taught relationship is maintained by the association.

**FACULTY & STAFF**

**Principal Officiating**

Ms Monika Khurana – M Sc, M Phil

1. **English** 
   1. Dr. Suruchi Kalra Choudhary- M.A, M.Phil., Ph.D
   2. Ms. Manu Walia– M.A., B Ed
2. **Hindi** 
   1. Ms. Nidhi- M.A, NET
   2. Dr. Sarika- MA, M.Ed, M.Phil, Ph.D (On deputation)
3. **Sanskrit** 
   1. Dr. Swati Gera -M.A (Gold Medal), M.Phil, PhD
4. **Economics** 
   1. Ms. Manju Jain – M.A, B.Ed., M.Phil.
5. **History**
   1. Ms. Nandini- M.A M.Phil
6. **Political Science** 
   1. Dr. Pinki- M.A., M.Phil., NET
7. **Sociology** 
   1. Ms. Meenu Sharma – M.A., B Ed, Pursuing PhD
   2. Ms Aanchal – M.A., M. Ed, MSW, Pursuing PhD
8. **Music** 
   1. Dr Saloni Kaushal - M.A., PhD
   2. Sh. Geeta Ram (Tabla Player)
9. **Home Science** 
   1. Ms. Ritu Dua – M.Sc., M. Ed.,NET
   2. Dr Neetika Trivedi – M Sc, PhD
   3. Ms Suman Lata– M Sc, Diploma in FD&TD
   4. Ms Kajal – M Sc HD
   5. Smt. Lakshmi Devi (Lab Attendant).
10. **Physical Education** 
    1. Ms.Pooja Sharma – M. PEd
11. **Mathematics** 
    1. Ms. Anupama Garg – M.A., M.Phil. (Gold Medalist)
    2. Ms. Rimpi Kohli - B.A. (Hons.) (Gold Medalist) M.A., M.Phil.
12. **Commerce**
    1. Ms. Seema Gupta – M.Com, SET.
    2. Ms. Sharda Gupta– M.Com., M.Phil.
    3. Ms. Urvashi Aggarwal– M.Com., M.Phil.
    4. Ms Jaya Sharma– M.Com., B Ed
13. **Physics** 
    1. Ms. Monika Khurana - M.Sc., M.Phil.
    2. Ms. Veenu Goyal - M.Sc. (Hons.), M.Phil.
14. **Chemistry** 
    1. Ms Anju – M Sc BEd
    2. (Lab Attendant)
15. **Zoology** 
    1. Dr Ankita Thakur – M.Sc, PhD
    2. Sh. SatpalAnsal (Lab Attendant)
16. **Botany** 
    1. Ms Meenakshi Verma – M.Sc, B. Ed
17. **Computer Science & Application** 
    1. Dr. Sonia Sharma - M.Sc. (S/W), MCA, M.Phil.
    2. Ms. Sonia Bansal – M. Sc, MCA
    3. Ms Ranju – MSc, M Tech
    4. Ms Indu – MCA
    5. Ms Aarti – MCA
    6. Ms Tanu Uppal -- MCA
    7. Sh. Satish Kumar (Lab Technician)
    8. Sh. Gulshan Kumar (Lab Attendant)
18. **Library Staff**
    1. Ms.Preeti Verma (Librarian)
    2. Ms Deepshikha (Library Attendant)
19. **Yoga and Naturopathy**
    1. vacant
20. **Cosmetology**
    1. MsYozna Gondi – BA, Diploma in Cosmetology
    2. Ms. Nirmala
21. **Administrative Staff**
    1. Sh. Munish Kamboj (Deputy Supdt)
    2. Sh. Amit Gupta (Clerk)
    3. Sh. Pawan Kumar Sharma (Clerk)
    4. Ms. Bindu Malik (Computer Operator)
22. **Supporting Staff**
    1. Sh. Sukh Lal
    2. Ms.Saroj
    3. Sh. Sushil Parshad
    4. Ms.Prerna
    5. Ms.Rajni
    6. Ms.Sunita
    7. Sh.Inder Singh

**COURSES AT A GLANCE**

* M.A. English
* M.A. Sociology
* P.G.D.C.A (Post Graduate Diploma in Computer Application)

**UNDERGRADUATE COURSES UNDER NEP 2020**

* Bachelor in Life Science
* Bachelor in Physical Science
* B.CA.(Bachelor of Computer Application)
* Bachelor in Home Science
* Bachelor in Commerce
* B.Com. Computer Application (Vocational)
* B.B.A. (Bachelor of Business Administration)
* Bachelor in Arts

**ADD-ON-COURSE**

* Yoga and Naturopathy
* Web-designing
* Cosmetology

One Year - Certificate Course

Two Year - Diploma Course

Three Year - Advance Diploma Course

**POSTGRADUATE COURSES**

**M.A. ENGLISH**

Eligibility:-Bachelor’s degree with 45% marks in English or 50% marks in aggregate.

**M.A. SOCIOLOGY**

Eligibility:- Bachelor’s degree with 45% marks in sociology/psychology/social work or 50% marks in aggregate

**PGDCA**

Eligibility:-

**UNDERGRADUATE COURSES**

Admission in a programme will be according to Curriculum and Credit Framework for UG Programme (CCFUGP) as per NEP-2020 w.e.f. the academic session 2023-24. PDF attached.

Students admitted to UG Programmes under semester prior to the academic session 2023-24 shall be governed by the old rules as applicable for that programme for that session

**GENERAL RULES FOR ADMISSION**

1. Application for admission to the college must be made on the prescribed format as directed by DHE/ KUK
2. All entries in the form must be made in the student’s own handwriting.
3. Application form must be completed in all respects. No column should be left blank.
4. Copies of certificate to be attached with the admission form are as follows:
   1. Attested photo copy of Matriculation Certificate (with date of birth).
   2. Two Photostat copies of previous examination passed certificate for admission to first semester.
   3. Character certificate from the head of Institute last attended.
   4. University Registration Card in case a student already registered with the college.
   5. SC/ST/BC Certificate duly attested by a FIRST Class Magistrate along with AFFIDAVIT and Stipend form.
   6. Photostat copy of bank passbook.
5. Students from other Universities/Boards seeking admission to this college will be admitted only on production of original certificates of all the examinations passed prior to the class which they intend to join. Original Inter University Migration Certificate and the Detailed Marks Cards must also be produced at the time of admission.
6. The students whose results are declared late by the Kurukshetra University or Boards of School Education will be allowed admission in the College up to the date fixed by the University for the session. The original Migration Certificate will be deposited in the office by new students within 7 days from the close of admission. The concerned students will be held responsible for any lapse.
7. Fee deposited at the time of admission will not be refunded to a student whose eligibility has not been accepted by the University.
8. The students who have ever been disqualified by any University/Board will not be granted admission.
9. No student from Correspondence Courses will be granted admission to B.A./B.Sc../B.Com. Part-II and III except with the special & prior permission of the Vice Chancellor, K.U.K.
10. The students whose eligibility needs to be checked by the University will be given admission provisionally at their own risk and responsibility and that too after obtaining an undertaking in writing from them.
11. Students seeking admission to the college must satisfy themselves regarding their eligibility which is to be governed by the rules and regulation given in the Kurukshetra University Calendar and Ordinance, for, in case of invalidity of the admission, the students themselves will be solely responsible for the consequences whatsoever.
12. A student admitted to the college shall not seek admission in any other college without the prior permission of the Principal.
13. The students having passed Intermediate Examination from the Bihar Intermediate Education Council, Patna shall be considered eligible for admission to B.A.-I/ B.Sc.- I./ B. H. Sc-I/B.Com –I w.e.f. the session 2004-05 as per K.U. instructions.

**PLACE OF LITIGATION WITH THE UNIVERSITY**

All legal disputes relating to Examinations/Eligibility/Admissions of students will be subject to Kurukshetra Court or Courts having jurisdiction in Kurukshetra.

**Reservation of Seats in the Educational, Technical and Professional Institute for the Candidates**

1. Haryana Government instructions issued vide letter No.22/34/98-3GSIII, dated 19.03.99, followed by the letters of even number dated 05.05.99 and letter No.22/89/97-3GSIII, dated 07.08.2000.

|  |  |  |  |
| --- | --- | --- | --- |
| A | Scheduled Castes | 20% |  |
| B | Backward Classes | 16% | A Block |
|  |  | 11% | B Block |
| C | Physically Handicapped | 3% | In the event of quota reserved for  Physically Handicapped remain  unutilized due to non availability  of suitable category of handicapped candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%) |

1. State Govt. vide letter no.22/27/2004-2GS-III dated 20.10.2005 decided to allow 3% horizontal reservation to Ex-Servicemen/Freedom Fighters and their dependents by providing reservation of 1% out of General Category, 1% out of Scheduled Caste and 1% from Backward Classes for admission to various courses in Educational Institutions of the Govt./Govt. aided/ Self-financing Colleges/ Institutes located in Haryana. As far as block allocation in Block-A and Block-B of Backward Classes category is concerned, year wise rotational system will be adopted.
2. Haryana Govt. circular letter no. 22/22/2004-3GS-III dated 22.01.2009 with regard to revision of income criteria to exclude socially advanced persons/ sections (creamy layer) from the purview of reservation for other Backward Classes (OBCs).

4.

|  |  |  |
| --- | --- | --- |
| Category | Description of Category | To whom the rule of exclusion will apply |
| VI | Income/Wealth Test | Son(s) and daughter(s) of   1. Persons having gross annual income of Rs.4.5 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for period of three consecutive years. 2. Persons in categories I, II, III and V A who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.   **Explanation**  Income from salaries of agricultural  land shall not be clubbed. |

**ELIGIBILITY FOR ADMISSION TO DEGREE CLASSES**

1. A student will be eligible to join if she has passed 10+2 Examination from Board of School Education, Haryana or any other equivalent Board or University with five subjects and English as one of the subjects, obtaining at least 35%,45%,40% and 40% marks respectively in aggregate. However, for S.C. and S.T. students, 33% marks (minimum pass marks) in aggregate will be considered sufficient for Science, Commerce and B.Sc. Home Sc. In case a student having passed 10+2 exam with four subjects of any Board of Secondary Education will not be admitted to the above said courses.
2. A student who has been placed under compartment in 10+2 in any one subject and wishes to seek admission the required percentage of marks for her admission shall be determined by taking into account the minimum pass marks in Compartment/Re-appear subject.
3. Students seeking admission in first semester on the basis of having compartment in one subject of 10+2 examination must clear their compartment subject before the commencement of semester examination.
4. Students placed under compartment in any subject in B.A./B.Sc../B.Com.-I or II will have to clear their compartment in two chances otherwise the result of the class in which they are studying shall be cancelled.
5. Admission of Kashmiri Migrant students from the state of J & K Board who have passed their Higher Secondary Part II Exam with four subjects should not be allowed admission wide KUK letter no Regn/R-5/07/224-373.

**RULES FOR HOUSE EXAMINATION / MONTHLY TESTS/ MID TERM EXAMINATION**

1. As per Kurukshetra University rules, every student will have to appear in Monthly Tests, House Examination, Mid Term Examination (as applicable).
2. Report regarding academic progress and attendance will be intimated to the parents from time to time.
3. A student using unfair means in the Monthly Tests/Mid Term Examination shall be heavily fined and her Answer-Book in that subject will be cancelled. The final decision in such cases will be taken by the College U.M.C. Committee.
4. A student who is unable to appear in Mid Term Examination /Monthly Tests will have to produce an authentic proof of the reason of her absence. In case of illness a student will have to produce a medical certificate from a qualified doctor during the examination days. Absence from Mid Term Examination/ Monthly Tests without prior permission will be taken seriously. No application will be accepted after the examination.

**ELIGIBILITY FOR APPEARING IN UNIVERSITY EXAMINATION**

1. As per university rules, the student who fulfils the under-mentioned conditions is eligible to appear in the University Annual Examination.
2. Has attended not less than 75% of the full course of lectures delivered in her class in Theory & Practical separately. (The lectures are to be counted upto the date of dispersal of classes).
3. Admission of joining late shall not be accepted as a justification for condoning deficiency in lectures.
4. Has fulfilled conditions of internal assessment as per University ordinance.

In addition, the rules/amendments received from the University from time to time will be followed.

**SEMESTER SYSTEM RULES AS PER KURUKSHETRA UNIVERSITY**

1. Main as well as Supplementary Examinations for the Odd Semesters i.e. First, Third and Fifth Semesters shall be held in December/January and for the Even Semesters i.e. second, fourth and sixth semesters in May / June.
2. The internal assessment shall be calculated as per ordinance.

**LEAVE RULES**

1. Students shall apply for leave, when needed, on the prescribed form obtainable from the college office on payment.
2. Application form must be duly signed by the guardian/parents of the students.
3. Leave upto three days can be got sanctioned by the tutor of the student while leave for a longer period must be got sanctioned by the Principal on the recommendation of the Tutor concerned.
4. Students must submit their applications before availing themselves of leave and not after absenting themselves from the classes except on medical ground. In that case, the application must be submitted along with the medical certificate from civil hospital only on the very day when the student comes to the college after recovery from illness.
5. Those getting their leave sanctioned on false grounds will be severely reprimanded and punished.

**FEES**

1. Annual Examination Fee will be charged as per Kurukshetra University instructions
2. The college shall charge for self financing courses as per rule.

**ABSENCE FINES**

Per Period : Rs.5/-

Per Day : Rs.10/-

Monthly Tests/ Sessional (Per Paper) : Rs.25/-

Mid Term Examination (Per Paper) : Rs.100/-

Use of Unfair Means in Tests/Examination : Rs.100/-

Mentor Group Meeting (Per Period) : Rs.5/-

N.C.C Parade (Per Parade) : Rs.5/-

N.S.S Activities (Per Day) : Rs.5/-

Functions in the college : Rs.100/-

Special Fine as notified by the Incharge

**Other Fines:**

Use of Mobile except Common Room : Rs.50/-

Without I-Card : Rs.10/-per day

**\*The Fine will be doubled after 10 days.**

**SCHOLARSHIPS/STIPENDS:**

1. All types of National/State/University Merit Scholarships are available to the students provided they fulfil the necessary conditions. Scholarships & stipends are granted to the deserving and meritorious students.

2. Scholarships/stipends and concessions to Scheduled Caste/Scheduled Tribe and Backward Class students as per Haryana Govt. rules.

3. Scholarships are given to the needy and meritorious students by Sh. Romesh Chand Ji, Trustee, Deva Trust, Bavna Road, Jagadhari.

4. Scholarships are given to needy and meritorious students by Dr. Radha Krishnan Foundation Fund of K.U.K.

6. Members of the Managing Committee, Faculty, retired members, alumni and many members of the society also award scholarships and stipends which are disbursed judiciously by the Scholarship Committee.

**GOVERNMENT SCHOLARSHIPS**

1. SC/ST students or students belonging to Minority Communities, OBC (non-creamy layer) students, Physically Challenged students and economically deprived students (Below Poverty Line Card Holder of the concerned State/UT) will be provided a stipend of Rs. 500/- p.m, sponsored by UGC (weightage to be given to performance in the last examination).
2. Haryana State Merit Scholarship.
3. Low Income Group Scholarship.
4. Post Matric Scholarship for Minority Community Students: Muslims/Sikhs/Buddhists/Christians may apply for minority scholarships. Documents required – previous DMCs (minimum 50%), residence proof, caste certificate, fee detail and income certificate. Students who are interested should contact in the college office.
5. Post Graduate Indira Gandhi Scholarship Scheme for Single Girl Child is given to the students taking admission in PG courses. The value of Scholarship is Rs. 2,000/- p.m for a period of two years only (10 months in the year) i.e. full duration of a P.G. Course.
6. Post Graduate Merit Scholarship Scheme for University Rank Holders at Undergraduate Level will be awarded to the **First and Second Rank** Holders at UG level who are admitted in any PG Course.

\* Extra Coaching Classes are also provided to SC/ST/OBC students.

**PAYMENT OF DUES**

1. Fee must be paid on dates notified, otherwise a late fee fine of Rs. 30/- per month will be charged.
2. Student who are absent from the college must arrange to send their dues to the college office by due date.
3. If a student fails to clear her dues for two consecutive months, her name shall be struck-off from the college rolls. She will be re-admitted only on payment of fresh admission fee.
4. Admission fee and dues must be paid at the time of admission.
5. Security deposit will be refunded to the outgoing students only when they return their library cards and books issued to them from the library and also clear all other dues.
6. Admission fee and dues must be paid at the time of admission.
7. Security deposit will be refunded to a student only within one year of her leaving the college in December & January.
8. Hostel dues must be cleared before December.

**CODE OF CONDUCT FOR STUDENTS**

1. Every student is expected to keep her Identity-cum-Library Card with her. It can be checked any time. It must be got completed in all respects.
2. A student on the rolls of the college is to maintain discipline inside and outside the college.
3. Disorderly conduct, talking or shouting in the corridors, disturbing the classes or any other kind of indiscipline shall be severely dealt with.
4. The students should keep the college premises neat and clean. They should not trespass the lawns or pluck flowers otherwise they will be heavily fined.
5. The college property and apparatus in Science, Home Science, Computer and Language Labs must be used with care. Misuse of college furniture and classroom black board and disfiguring of walls or floors is a punishable offence.
6. The students should make it a habit to read the college notices displayed on the notice board daily. They are not allowed to put up any notice of their own on the notice-board or paste it on any of the walls without the permission of the Principal.
7. While paying fee at the office window or making any enquiry from the office counter, the student must stand quietly in a queue.
8. Students are not allowed to meet the outside without the permission of the Principal.
9. No meeting can be held in the college premises without the prior permission of the Principal.
10. Students should be move to Library or Common Room in vacant period. They must not roam about aimlessly or waste time in gossips etc.
11. It is the moral duty of the students to show due respect to their teachers and elders. They are also expected to show due courtesy to fellow-students and other employee of the college.
12. Important rules of the college regarding payment of dues, stipends/scholarship, concessions, leave, fine etc. given in the college prospectus or pinned on the notice –board from time to time are to be read carefully and acted upon strictly.
13. Participation in any anti-college, anti-social and anti-national activity and sticking of bill/poster/writing on walls is strictly prohibited.
14. Use of mobile is strictly prohibited in the college. The students will be allowed to bring mobile phones to the college only by the prior written permission of their parents. During the college hours, the mobiles are to be switched off. The students will be allowed to use mobile only with the due permission of their respective teachers. Similar rules will be applied to the hostlers. In case, if any student is found using mobile phone, then her parents will be called and she will be heavily fined and also the mobile will be confiscated.

NOTE: These rules are to be observed by each & every student of the college, failing which she will be fined and punished and in extreme cases even expelled from the college rolls.

**RAGGING**

Ragging is strictly banned in the college Campus and Hostels. The offenders will be punished as per the instructions of the Kurukshetra University, Kurukshetra/Haryana Government and Hon’ble Supreme Court of India.

The instructions against ragging based on the orders of the Hon’ble Supreme Court of India are:

“Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately which punishment may include expulsion from the institutions, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of

1. Withholding scholarships or other benefits.
2. Debarring from representation in events.
3. Withholding result.
4. Suspension or expulsion from Hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as different.

The following will be the termed as the act of ragging: Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing ,treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the student to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense or share or embarrassment so as to causing or generating a sense or share embarrassment so as to adversely affect the physique of a fresher or a junior student.

For prevention of Ragging in the College, Anti-Ragging Committee is formed

**Anti Ragging Committee**:

Convenor Principal

Ms Monika Khurana 9896035311

Members Dr.Sonia Sharma 9896420775

Dr Pinki 9467445555

District authorities:

DC Office 01732-237800

SP Office 01732-200203

Affidavits have to be submitted by student as well as their parents to curb the menace of ragging at the time of admission. The affidavits are available with the Anti Ragging Committee.

**UNIVERSITY EMPLOYMENT INFORMATION & GUIDANCE BUREAU**

In collaboration with the Department of Employment Haryana/Kurukshetra University is running the bureau to assist student in choosing the careers/courses in the University Campus.

Aims & Objective of the Bureau are:-

1. To give employment information and advice to the university alumni.
2. To give information on various courses of studies and syllabus etc. on higher studies in India and abroad.
3. To assist applications in securing admission to various courses of studies by Universities in India and abroad.
4. To collect and disseminate occupational information regarding occupations, scholarships, fellowships and financial assistance available in India and abroad.
5. To assist in individuals problems pertaining to education and vocation.
6. To assist students in securing part-time employment.
7. To render vocational guidance to students individually and in group.
8. To prepare guidance literature to help students in their educational and vocational planning.
9. To maintain Career Information Room in the Bureau.
10. To give information on competitive examination conducted by the various Public Service Commissions.
11. To register professional graduates and all persons holding Master’s Degree with at least 50% marks for employment assistance.
12. To acquaint the unemployed youth with the facilities and incentives available with the various Departments under self –employment Promotion Programme.
13. To arrange coaching classes for various competitive examination such as Civil Service Examination, Banking Service, Competitive Examination etc.

The Career Information Room in the Arts Faculty building is equipped with appropriate material of occupational training facilities, higher education in India and aboard, Fellowships, Scholarships, and Competitive Examinations etc.

A fortnightly bulletin ‘Vocational Guide’ is issued by the Bureau to disseminate information on current opportunities for Employment, Educational and Vocational Trainings, Scholarships/Fellowships and on topics of general interest of students.

Students are advised to take advantage of the facilities available at the Bureau which remains open on all working days.

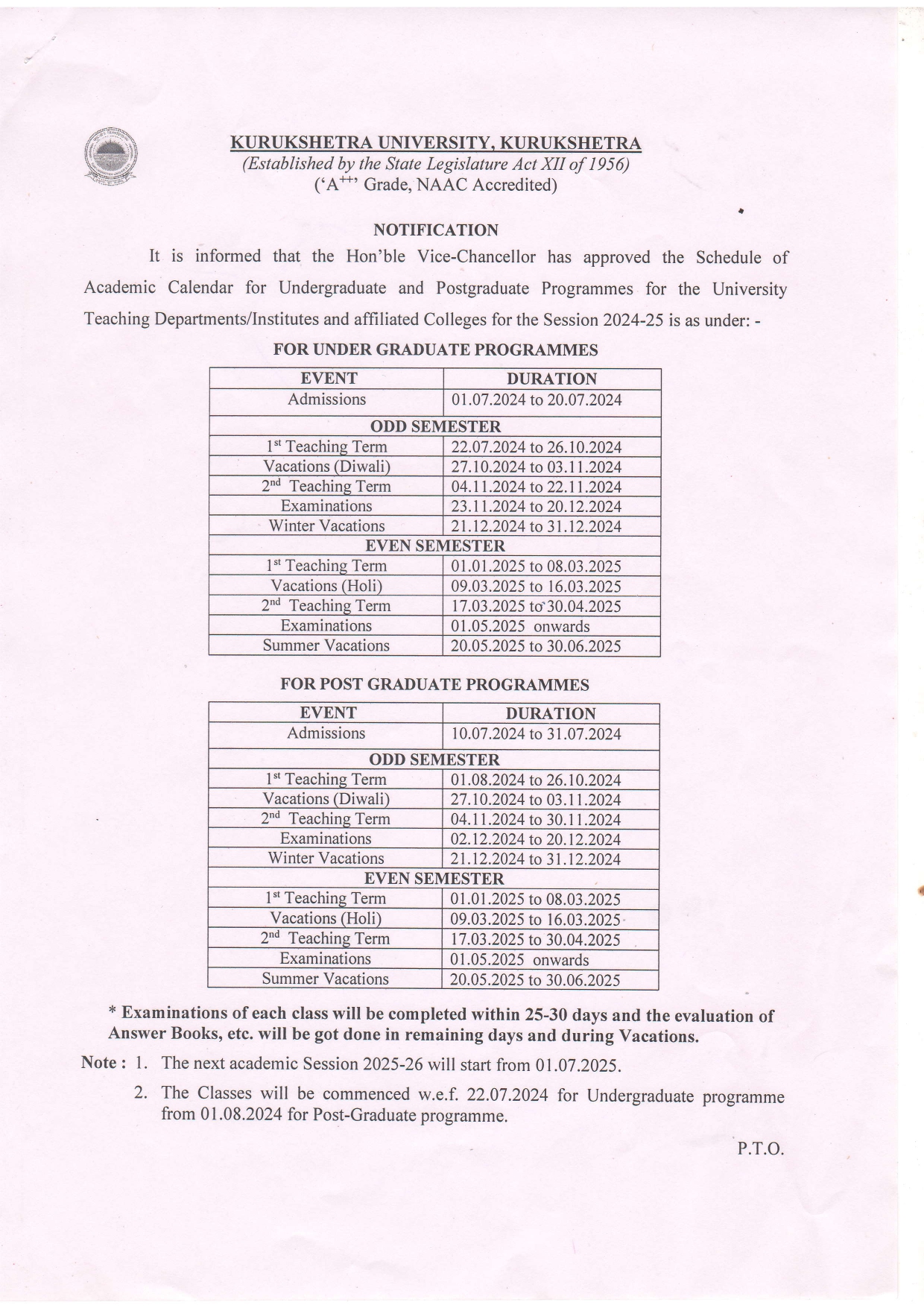
**Institutional Calendar**

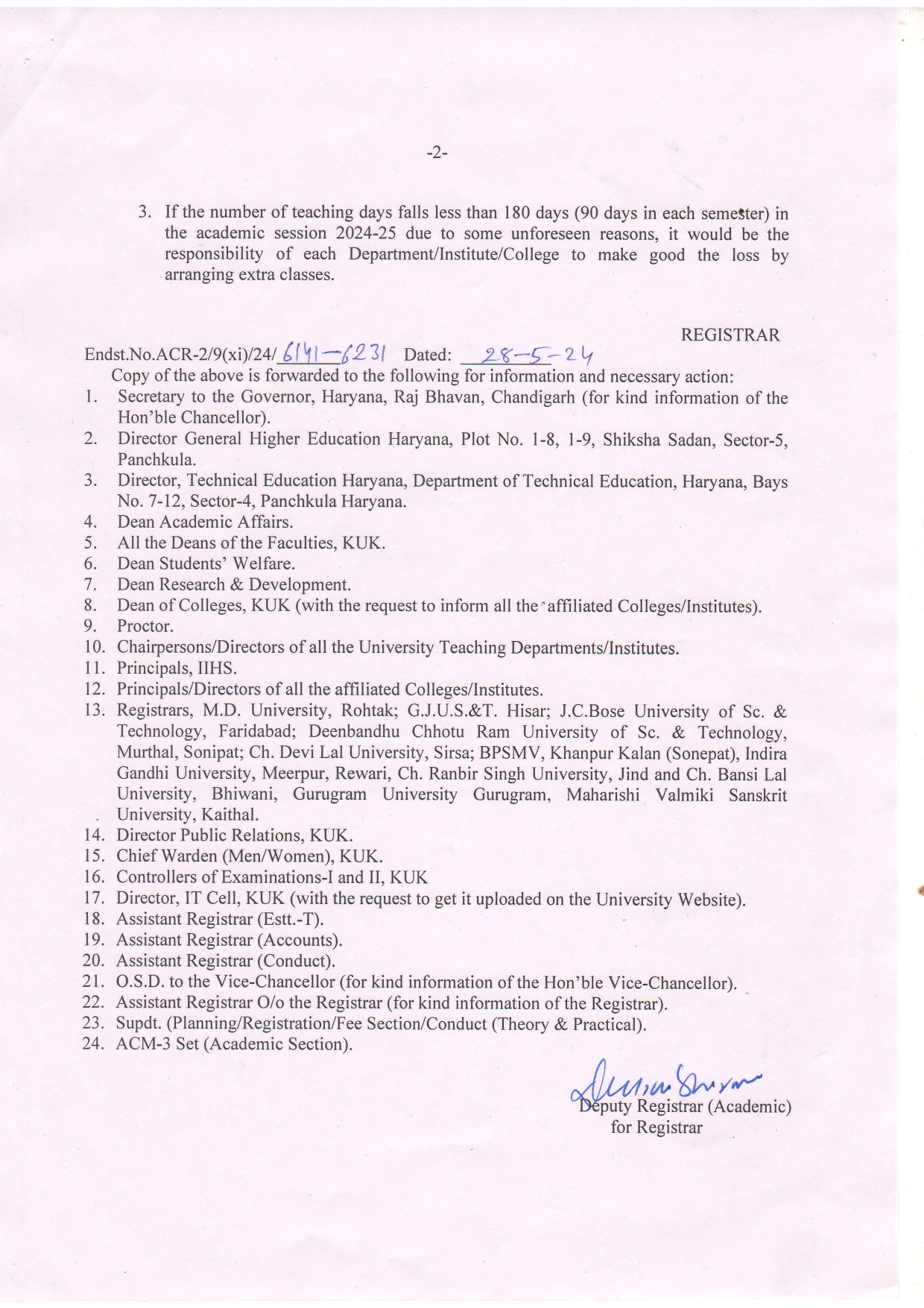
**2024-25**

|  |  |
| --- | --- |
| July 2024 | Admission |
| August 2024 | Admission  Inaugural Hawan  Independence Day  Subject Association Induction  Extension Lectures  National Seminar: Social Sciences |
| September 2024 | Talent Show  Teachers’ Day  Central Association Investiture Ceremony  Hindi Diwas  Conditional Test  Extension Lectures  Cells/ Clubs Activities  Mentor Group Meeting  National Workshop: Home Science |
| October 2024 | Extension Lecture  Cells/ Clubs Activities  Mentor Group Meeting |
| November 2024 | Extension Lectures  Youth Festival  Mid Term Examination  Cells/ Clubs Activities  Mentor Group Meeting |
| December 2024 | Semester Examination  NSS Camp  Faculty Development Programme |
| January 2025 | Vivekanand Day  Republic Day  Extension Lectures |
| February 2025 | Annual Prize Distribution Function  Inter-Class Matches  Annual Sports Day  Parent Teacher Meeting  Conditional Tests  Cells/ Clubs Activities  Mentor Group Meeting |
| March 2025 | Alumni Meet  Women’s Day Celebration  Conditional Test/ Mid Term Examination  Extension Lectures  Cells/ Clubs Activities  Mentor Group Meeting |
| April 2025 | Parent Teacher Meeting  Farewell Parties  Faculty Development Programme: Computer Science |
| May 2025 | Practical Examination  Semester Examination  Summer Courses |
| June 2025 | Summer Vacation  Summer Courses |

**LIST OF GOVERNING BODY**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name** | **Designation** | **Address** | **Mobile No.** | **Office No.** | **Residence** |
| 1 | Sh. Ashwani Gupta | President | H. No. 563, Sec – 17, HUDA, Jagadhri | 98120-11431 | - | - |
| 2 | Sh. Rajiv Gupta | Vice President | H. No. 2132-33, Sec – 17, HUDA, Jagadhri | 94160-21781 | - | - |
| 3 | Sh. Parmod Garg | Gen. Secretary | H. No. C-9, Bilaspur Road, Near Sai Dharam Kanta, Atam Nagar, Jagadhri | 98964-00333 | - | - |
| 4 | Sh. Vinod Kumar | Cashier | H. No. 1163, Chorian Street, Jagadhri | 98120-07635 | - | - |
| 5 | Sh. Madan Mohan Garg | Executive Member | H. No. 1222, Patel Nagar, Yamuna Nagar | 93555-21160 | - | - |
| 6 | Sh. Vijender Garg | Executive Member | C-1-126/1, Ambala Road, Nalagarg Ka Majra, Jagadhri | 93155-55673 | - | - |
| 7 | Sh. Jagbir Singh | Executive Member | Village Rulakheri, PO Khera Farm, Tehsil, Jagadhri, Distt Yamuna Nagar | 98120-03113 | - | - |
| 8 | Sh. Sanjay Garg | Executive Member | # 621, Sector – 17, HUDA, Jagadhri | 98960-45283 | - | - |
| 9 | Dr. Satish Kumar Bansal | Executive Member | #987, Near DD Aggarwal School, Jagadhri | 98962-38616 | - | - |
| 10 | Sh. Arun Kumar Mittal | Executive Member | #1032, Chowk Bazaar, Jagadhri | 93553-10156 | - | - |
| 11 | Sh. Naresh Kumar | Executive Member | #C-1, 681, Jesico Colony, Jagadhri | 94160-24745 | - | - |
| 12 | Sh. Udit Gupta | Executive Member | #2437, Rajesh Colony, Jagadhri | 94161-01111 | - | - |
| 13 | Sh. Vimal Aggarwal | Executive Member | VPO Mussimbal, Distt Yamuna Nagar | 94160-25541 | - | - |
| 14 | Sh. Rohit Dutt | Executive Member | # 2220, Indira Colony, Jagadhri | 98967-32222 | - | - |
| 15 | Sh. Alok Kumar | Executive Member | #C-2/655, Old Sabji Mandi, Jagadhri | 94160-00422 | - | - |
| 16 | Dr. R.K. Deswal, Prof, | VC’s Nominee | Dept. of Philosophy, Kurukshetra University, Kurukshetra |  |  |  |
| 17 | Principal | DHE Nominee | Govt. College, Chachhrauli | 94160-90190 |  |  |
| 18 | Dr. Ujjwal Sharma | Principal, HGC, Jagadhri | Hindu Girls College, Jagadhri | 98960-35311 |  |  |
| 19 | Ms. Anupama Garg | Teaching Staff Rep. | Hindu Girls College, Jagadhri | 94169-65200 |  |  |
| 20 | Ms.Veenu Goel | Teaching Staff Rep. | Hindu Girls College, Jagadhri | 9416782788 |  |  |
| 21 | Sh. Pawan Sharma | Nonteach. Staff Rep. | Hindu Girls College, Jagadhri |  |  |  |





**ORDINANCE**

**UNDERGRADUATEPROGRAMME(MULTIDISCIPLINARY) SCHEME-A**

**(Certificate,DiplomaandBachelorDegree) SEMESTER SYSTEM**

**UnderLearningOutcomeBasedCurriculumFramework-ChoiceBasedCreditSystem (LOCF-CBCS) as per NEP-2020**

**(w.e.f.Session2023-24)**

1. **Scope**

This Ordinance is based on National Education Policy-2020 (NEP**-**2020), Learning Outcome Based Curriculum Framework-Choice Based Credit System (LOCF-CBCS) and is according totheCurriculumandCreditFrameworkforUGProgrammes(CCFUGP)ofUniversityGrants Commission. This ordinance shall be applicable to Undergraduate programmes (Multidisciplinary) of Kurukshetra University, Kurukshetra under NEP**-**2020 w.e.f. the Academic Session 2023-24.

* 1. The duration of the programme for the award of Undergraduate Certificate in Discipline will be one academic year and of Undergraduate Diploma in Discipline will be two academic years. The duration of Bachelor Degree in discipline will be three academic years. Each academic year will be divided into two semesters i.e., July to December and January to June.
  2. Thereshallbeteachingof15weeksineachsemesterexcludingadmissionandexamination days.
  3. Thenomenclatureof theCertificate/Diploma/Degreewill beas under:

1. UGCertificatein <discipline>
2. UGDiplomain <discipline>
3. Bachelorof<discipline>

# KeyTerms

* 1. **Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 90 days of academic work.
  2. **Credit:**Aunitbywhichthecourseworkismeasured.Itdeterminesthenumberofhoursof instructionsrequiredperweekoverthedurationofonesemester.Forcalculationoftheteaching hours, one credit means one hour of lecture or one hour of tutorial or one hour of seminar or two hours of practicum/laboratory work per week over the duration of a semester.
  3. **LearningOutcomebasedCurriculum Framework (LOCF)**:Thelearningoutcomesof the programme are mapped against well-defined Course Learning Outcomes (CLOs).
  4. **Choice Based Credit System (CBCS)**: The CBCS provides choices to students to select disciplinaryandinterdisciplinarycoursestofitintotheirownrequirementsandtolearnattheir own pace within the framework.
  5. **Programme:** A programme is made up of courses and leads to the award of a Certificate, Diploma or Degree after completing requisite courses successfully.
  6. **Course**: A course refers to component of a programme. A course may comprise of lectures/tutorials/practicumorlaboratorywork/fieldpractice/projectwork/seminar/community engagement and service/internship/dissertation, etc. or any combination of these.
     1. **Lecture:** Component of a course which is taught by a teacher through lectures covering the contents of a course.
     2. **Tutorial**: Component of a course which involves problem-solving, learning through discussions and remedial teaching related to the contents and periphery of a course with the direct involvement of a teacher.
     3. **Practicum**: A course or a component of a course which enables students to learn or to attain skills or to get procedural knowledge for the contents of a course through practical/laboratory activity/project and to apply learnt/studied principles/theory/concepts related to the chosen field of learning, work/vocation, or professional practice in the field of learning, work/vocation under the supervision of a teacher.
     4. **Seminar:** A course or a component of a course which makes students to learn a specific topicthroughin-depthexplorationandanalysisoffactsaboutthetopicinaset-upthatinvolves presentation, interactive discussions and collaborative learning under the supervision of a teacher.
     5. **Internship**:Acourserequiringstudentstoparticipateinprofessionalemployment-related activity or work experience or co-operative education activity with an entity external to the educationalinstitutionnormallyunderthesupervisionofanemployeeofanorganizationoran individual professional. A key aspect of the internship is induction into actual, formal and organized work situations. Internship involves working with local industry (Government or Private organizations), business establishments, artists, craft persons, etc. to provide opportunities for students to actively engage in on-site experiential learning.
     6. **StudioActivity**:Astudioactivityinvolvesengagementofstudentsincreative,artisticor experimental activities involving visual, digital, audio, video and other professional experiential work.
     7. **FieldWork/Practice/Survey/Project**:Acourseoracomponentofcoursewhichenables students to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem under the supervision of a teacher/mentor.
     8. **Project Work:** A course or a component of a course which facilitates students to apply their knowledge, skills and critical thinking ability to complete a specific task in a given time frame through conceptualization, exploration and analysis of research-based activities to suggest tangible solutions for a given problem related to the chosen field of learning.
     9. **Community Engagement and Service**: A course or a component of a course which exposes the students to the socio-economic issues prevailing in society so that the theoretical learning can be supplemented by actual life experiences to understand and generate solutions to real-life problems.
  7. **MajorandMinorSubject**:Majorsubjectisasubjectofchoiceinadisciplinewhichequips a student with knowledge, understanding and skills majorly in the chosen field of learning contributing to the core of the programme.

MinorsubjecthelpsastudenttogainabroaderunderstandinginadditiontotheMajorsubject. The courses in Major subjects will be Core Courses (CC), while a Minor subject will include CC as well as Vocational Courses (VOC).

* + 1. **Core Course (CC)**: A compulsory course of a subject aimed to cover the basics of Major/Minor subject.
    2. **VocationalCourses(VOC):**Avocationalcourseisfocusedonpracticalwork,preparing students for a particular skilled profession. Such courses develop capacities for sustenance, work, and economic participation and develop values and sensibilities toward physical work and dignity of labour.

# Other Courses

* + 1. **MultidisciplinaryCourses(MDC)**:Thesecoursesarebasedonintroductoryknowledge inasubject.AstudentwillstudyMDCinasubjectotherthanthedisciplineofMajorandMinor subjects to gain knowledge across the disciplines.
    2. **Ability Enhancement Courses (AEC):** These courses aim at enabling the students to achieve competency in the English language or Modern Indian Languages (MIL) with special emphasis on language and communication skills.
    3. **Skill Enhancement Courses (SEC)**: These courses aim at imparting practical skills, hands-on training, soft skills, etc. to enhance the employability of students.
    4. **Value-AddedCourses(VAC)**:Thesecoursesaimatenablingthestudentstoacquireand demonstrate the acquisition of knowledge and understanding of human values, Indian Knowledge System (IKS), contemporary India, environmental science and education, digital and technical solutions, health and wellness, yoga education, sports and fitness, etc.

# KeyTermsrelatedtoEvaluation

* + 1. **Letter Grade:** It is an index of the performance of a student in a course. Grades are denotedbylettersO,A+,A,B+,B,C,P,FandAbdependingonthescoreearnedinthatcourse.
    2. **GradePoint:** Itisanumericalvalueallottedtoeach lettergradeona10-pointscale.
    3. **CreditPoint**:It istheproductofgradepointandnumberof credits foracourse.
    4. **SemesterGradePointAverage(SGPA)**:It isameasureofperformanceofastudentin asemester.It isthe ratio oftotalcreditpointssecuredby astudentin allthe courses registered in a semester to the total of the credits of the courses taken during that semester. It shall be expressed up to two digits after decimal place.
    5. **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performanceofastudentinaprogrammeoverallthesemesters.TheCGPAistheratiooftotal credit points secured by a student in all the courses of the programme to the sum of the total creditsofallthecoursesoftheprogramme.Itisexpresseduptotwodigitsafterdecimalplace.
    6. **Detailed-Grade-Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The Detailed-Grade-Certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester.

**2.10 Academic Bank of Credits (ABC):** It is a virtual/digital mechanism that contains information of the credits earned by individual students throughout their learning journey in Higher Education Institutions in India recognized by UGC.

# ProgrammeDurationandMultipleExitOptions

All programmes shall be offered as per UGC list of ‘Specification of Degree’ prevailing from timetotime.TheprogrammedurationandoptionsformultipleentryandexitwillbeasperUG Curriculum Framework– Scheme-A (*Appendix-I; Table-1*).

* 1. A student will be allowed an exit option after passing first academic year of the UG Programmewithrequisite52creditsincludingthe4creditsofinternshipof4-6weeksduration as per scheme of the programme and will be awarded an Undergraduate Certificate in the discipline (Arts/Physical Sciences/Life Sciences/etc.) (*Appendix-I; Table-2*).
  2. A student will be allowed an exit option after passing two academic years of the UG Programmewithrequisite96creditsincludingthe4creditsofinternshipofduration4-6weeks duration as per scheme of the programme and will be awarded Undergraduate Diploma in the discipline (Arts/ Physical Sciences/Life Sciences/etc.) (*Appendix-I; Table-2*).
  3. A student will be awarded with Bachelor degree in the discipline (Arts/Physical Sciences/Life Sciences/etc.) after successfully completing three academic years of UG Programmeandearningrequisite132creditsincludingthe4creditsofinternshipof4-6weeks duration as per scheme of the programme (*Appendix-I; Table-2*).

# AdmissiontoaUGProgrammeunderMultipleEntry

* 1. The Department/College/Institute shall declare approved total number of seats available discipline-wise each year for fresh and lateral admissions.
  2. The Department/College/Institute can plan the number of seats discipline-wise in consonance with the faculty and infrastructure available.
  3. A student can pursue two Undergraduate Programme simultaneously through Open and Distance Learning (ODL)/online mode; or combinations of ODL, online and regular modes, from the same or different Universities/Institutions duly approved by the UGC/AICTE/Regulatory Body/Central Government/State Government, in various combinations, viz.

1. A student can pursue two full-time UG Programme in physical mode provided that in suchcases,classtimingsandexaminationscheduleforoneprogrammedonotoverlap with the class timings and examination schedule of the other programme, and requirements under clause 7 are fulfilled. The Department/College/Institute and the Universityshallnotberesponsibleforanysuchoverlappingandconsequencesthereof.
2. AstudentcanpursuetwoUGProgramme,oneinfull-timephysicalmodeandanother in ODL/online mode; or up to two ODL/online programmes simultaneously.

# Minimum EligibilityConditionsforAdmission

AcandidatewhohaspassedSeniorSecondaryCertificateExamination(ClassXIIlevel)ofthe BoardofSchoolEducation,Haryana;oranyotherexaminationrecognizedasequivalentthereto withminimumpassingmarksinaggregatewithEnglishasoneofthesubjects,shallbeeligible

to join First Semester of the Undergraduate (UG) Programme. In addition, the following conditions, if applicable should also be satisfied:

1. tooptforMathematicsasaMajorsubject,thecandidatemusthavepassedMathematics as a subject in the qualifying examination.
2. tooptforChemistryasaMajorsubject,thecandidatemusthavepassedChemistryasa subject in the qualifying examination.
3. to opt for subject(s) in the discipline of Life Sciences, which consists of Botany, Zoologyasaoneormorethanonesubject(s),thenthecandidatemusthavepassedClass XII with Biology as a subject.
4. to opt for subjects of Physical Sciences discipline as Major subject(s), the candidate must have passed Mathematics and Physics as subjects in the qualifying examination.

Further, eligibility conditions for admission to a programme shall be applicable as mentioned in the scheme of the concerned programme.

Acandidatehaving2-YearDiplomafromITIor3-YearDiplomafromPolytechnicofminimum 2yearsdurationqualifiedwithHindiCore/Englishasonesubjectorasanadditionalsubjectat Class XII level is also eligible for seeking admission in First Semester of the UG Programme in Arts discipline or in the disciplines wherever mentioned so.

**Note:**Eligibilityconditionsaresubject tochange accordingtotheimplementationofNational CurriculumFramework(NCF)forschooleducationorinaccordancewithanysuchguidelines issued by the Central/State Government or issued by University from time to time.

* 1. A student who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (Class XII level) of the Board of School Education,Haryana,orequivalentexaminationofanotherUniversity/Boardmaybeallowedto study provisionally for the First Semester of the UG programme. Such student shall pass the compartment/re-appearsubjectbeforecommencementoftheexaminationofIstsemesterofthe concernedUGProgramme.Ifastudentdoesnotclearthecompartment/re-appearsubjecteven before the commencement of the Ist semester examination, her/his provisional admission to concerned UG Programme shall be cancelled ab initio by the Chairperson/Principal/Director with intimation to the University. However, the Vice-Chancellor may relax this condition, in exceptional cases, oneself oron the recommendations ofa committeeconstituted by the Vice- Chancellor.

For such students, the required percentage of marks for admission shall be determined by considering the minimum pass marks in compartment/re-appear subject.

* 1. A student is allowed multiple entry into a UG Programme. A student can re-enter into secondyearofaprogrammeifs/hehastakenanexit optionafterfirst year.Similarly, re-entry into the third year is allowed if exit option was exercised by a candidate after getting UG Diploma after second year. In any case, the gap between the exit and the re-entry into the UG Programme should not be more than three years subject to completion of the whole UG Programme within 7 years. Multiple entry shall be allowed in a Department/College/Institute subject to the availability of seats in that programme in that year in that Department/College/Institute.
  2. Lateral admissions against sanctioned vacant seats may be made by a Department/College/InstitutecategorywisefollowingtheStateGovt.normsforreservationin anoddsemester.Lateraladmissionmaybeprovidedinthe3rdand5thsemestersifastudenthas passedallthepreceding examinationsupto2ndand4thsemester,respectivelyoftheconcerned programmeunderNEPCurriculumFramework.However,thiswillbesubjecttofulfillmentof other eligibility conditions for the programme in which the admission is sought.

First preference in the lateral admission will be given to the students of that Department/College/Institutewhohadtakenexitfromthatprogrammeandareseekingre-entry into the same institution.

# Subjectsand CoursesofUGProgrammes

* 1. AstudentofUGProgramme(Multidisciplinary),hereinaftercalledScheme-A,willselect three subjects A, B and C in the first year out of the pool of subjects in that discipline offered bytheDepartment/College/InstituteasMajorSubjects.Minorsubjectistobeofferedfromthe samedisciplineandwill bedifferent fromthreesubjects whichareoptedasMajorSubjects of that discipline. Any subject in a discipline can be a Major or Minor subject for a UG programme. In case of Physical Sciences and Life Sciences disciplines, if the Minor Subject cannot be offered from the same discipline by a Department/College/Institute, then the Minor Subject may be offered from either of the two disciplines. For Example, if a Department/College/Institute is unable to offer a Minor subject from the discipline of Life Sciences,otherthanthreesubjectsBotany,ZoologyandChemistrywhichhavebeenofferedas three Major subjects, then Department/College/Institute can offer any subject from the discipline of Physical Sciences as a Minor Subject.
  2. AstudentwillstudyMajor,Minor,Minor(Vocational),AEC,VAC,SECandMDCcourses as per Curriculum Framework Scheme-A (*Appendix-I; Table 1*).
  3. For Ist and 2nd semester of UG Programme (Multidisciplinary) (Scheme-A), a student can choose a Minor Course of 2 credit from the pool of Minor subjects from that discipline as offered by the Department/College/Institute in that semester. The same minor subject will be studied in subsequent semesters.

From 3rd semester onwards, a Minor Course will be of 4 credits and will be taken out of the offered Core Courses of that subject in that semester. For example, if a student takes MathematicsasaMinorsubject,thentheCoreCourseCC-3ofSchemeofMathematicswillbe a minor course in the 3rd semester and so on in the subsequent semesters.

* 1. A student will study three Multidisciplinary Courses (MDCs) in first three semesters. The Multidisciplinary Courses (MDCs) will be from the subject which is different from the discipline of Major and Minor subjects. Students are not allowed to choose or repeat courses alreadyundergoneattheSeniorSecondaryLevel(ClassXII)ordisciplinesofMajorandMinor subjectsunderthiscategory.ProvidedfurtherthatifaMultidisciplinaryCourse(MDC)across the discipline cannot be offered by a Department/College/Institute, due to its constraints and available resources, then

1. A subject from the same discipline can be offered as MDC course if that subject also belongs to the list of subjects of some other discipline.
2. MDCcan beopted out of MOOCs through SWAYAM.
3. MDCcanbecompletedoutofonlinecoursesofferedbyKurukshetraUniversity, Kurukshetra.
4. MDCcanbecompletedfromaclustercollegei.e.,fromaneighboringCollege/Institute.
   1. A student will select AEC, SEC, VAC and Minor (Vocational) courses from a pool of respective courses offered in Department/College/Institute.

Depending upon the availability of faculty and infrastructure, a Department/College/Institute may offer AEC, SEC, VAC and VOC courses from the respective pool of courses duly approved by the University. University will revise such pools from time to time by taking proposals of Department/College/Institute into consideration.

* 1. AstudentwillstudytwoVACs–‘EnvironmentalStudies’and‘HumanValuesandEthics’ and at least one SEC to gain computer competency before exit. The number of these courses willbeofferedbytheDepartment/College/Instituteaccordingtotheavailabilityoffacultyand infrastructure.
  2. In the subjects/courses which involve practicum, i.e., Practical/Laboratory/Studio/Project/ Survey/Fieldwork,etc.,acourseof4credits willdedicate3credits forlectures andonecredit for practicum and in other subjects/courses not having practicum component, a course of 4 credits will dedicate 3 credits for lectures and 1 credit for tutorial.

Similarly,aminorcourseof2creditswilldedicate1creditforlectureand1creditforpracticum or 1 credit for lecture and 1 credit for tutorial or 2 credit for lecture.

During4th year,when thepracticum courseis offeredas aseparate course inthatsubject, then a theory course of 4 credits will dedicate 3 credits for lectures and 1 credit for tutorial but for practicum course, all the credits will be dedicated to practicum.

Inthecase,whentutorialof1creditisnotadopted/implementedinasubject,thenallthecredits of that course will be dedicated to lectures only.

* 1. IncaseofAECandVAC of2credits,theentire2 creditswill beallocatedto lectures.
  2. IntheSECcoursesof3credit,2creditwillbeallocatedtolecturesand1credittopracticum.
  3. In the SEC courses of 2 credits, 1 credit will be allocated to lecture and 1 credit to practicum,whileintheDSEC coursesof4credits,3creditswill beallocated tolecturesand1 credit to practicum.
  4. IncaseofMinor(Vocational)courses/subjects,wherepracticumcomponentisdominant, a course of 4 credits may allocate 2 credits to lectures and 2 credits to practicum with the approval of Staff Council, Board of Studies, Dean of respective faculty and Dean Academic AffairsSimilarly,acourseof4creditsmaybedividedinto2creditsoftheoryand2creditsof practicum inthesubjects wherethepracticum componentofthecourseismajorandteaching- learning process mainly depends upon practicum, e.g. Music and Fine Arts.
  5. Theweeklycontacthours/workloadfortheory/practical/laboratory/studio/project/survey/ field work, etc. components of the courses will be:

1. 1credit theory/tutorial = 1hour;
2. 1creditpractical/laboratory/studio/project/survey/fieldwork=2 hours.
3. Thetutorialandpractical/laboratory/studio/project/survey/fieldworkwillbeconducted in groups of students and one group will comprise of 20 students.
   1. When astudent decides to continue forthe second year and does not opt exit option after the second semester then s/he will select one of the following options before the beginning of 3rd semester.
4. Continuewith Scheme-A or
5. ShifttoUGProgrammewithSingleMajorSubject(Scheme-B).
6. Inthecasewhenastudentoptsforsecondoption i.e.,Scheme-B,thenthe ordinanceof Scheme-B shall be applicable from third semester onwards.

In the case when a student opts for UG programme with single major (Scheme-B), then s/he has to select the single major out of the three major subjects undertaken in first and second semester.

* 1. WiththepermissionofDepartment/College/Institute,astudentcanoptforonlinecourses, up to 40% of the courses of the programme except core and SEC courses, through online platform SWAYAM or online courses offered by Kurukshetra University, Kurukshetra or through other such online platforms approved by the UGC as per university guidelines prevailing time to time.

# Internship

Every student for the UG Programme shall be required to undergo 4 credit internship of 4-6 weeks duration before taking an exit or completing the degree programme.

1. AstudentfortheUGProgrammeshallberequiredtoundergointernshipduringsummer vacation either after the second semester examination or after the fourth semester examination.Ifs/heoptstoexitwithUndergraduateCertificateinthediscipline,thenit shall be obligatory to complete the internship after second semester examination.

However, for those students who have taken lateral entry into the third semester and havecompleted internship of4-6weeks duration duringfirst year,theinternship isnot required after the fourth semester examination

1. A student will inform and get approval from the Chairperson/Principal/Director of the Department/College/Institutebeforegoingforaninternship.Theinternshipwillinvolve working with local industry (Government or Private organizations/Institutions), business establishments, artists, craft persons, or a professional (individual/organization). Student will submit a copy of the report (a hard copy and a soft copy in PDF) to the Department/College/Institute within 15 days after the completion of internship. A student has to submit a certificate of attendance and work done report from the organization/professional where at the internship was done. The evaluation of the internship shall be done by an internal examiner mainly on the basis ofthereportandviva-voce.Markswillbeawardedbytheinternalexamineroutof100 marks.
2. The internship will be governed by the prevailing rules of the University from time to time.

# MediumofInstructionsandExamination

* + 1. For Arts/Tourism/Home Science/Commerce subjects, the medium of instructions shall be Hindi/English.

ThequestionpapershallbesetinbothEnglishandHindi,whereverfeasible,exceptinthecase of

* + - 1. English,in whichthequestionsshallbeset in English.
      2. Sanskrit,inwhich thequestions shall besetin Sanskrit/Hindi.
      3. Otherlanguages,inwhich thequestions shall besetin thelanguageconcerned.
    1. Thestudentsshallwritetheiranswers:
       1. inEnglish, in caseofEnglish language
       2. inthelanguageconcerned,in thecaseofModern IndianLanguages
       3. English/Hindiin thecaseofother subjects.
    2. ForPhysicalSciences/LifeSciencesSubjects,themediumofinstructionsshallbemainly English. Hindimedium will also be offered wherever feasible. The question paper shall be set in English. Bilingual question paper (s) will be provided, wherever possible. The students can write their answers in English/Hindi.

# ProgrammeandCourseLearningOutcomes

Individual programmes of study will have well defined **Programme Learning Outcomes (PLOs)** which should be attained for the award of a specific Certificate/Diploma/Degree.

Each course will have well defined **Course Learning Outcomes (CLOs)** specific to the learning for a given course of study related to a disciplinary or interdisciplinary/multi- disciplinaryarea.Course LearningOutcomes (CLOs)will bemappedto ProgrammeLearning Outcomes(PLOs).TheattainmentofCourseLearningOutcomeswillleadtotheattainmentof the Programme Learning Outcomes.

# AssessmentandEvaluation

* 1. **StudentProgressionand Mentoring**

1. Each student shall be examined in the course(s) to help their progression through the programme aslaid down inthescheme, syllabus andlearningoutcomes throughasystem of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End-Term evaluation.
2. InternalAssessmentwillbebroadly30%ofthetotalmarksandweightageof70%shallbe given to evaluation of End-Term examination(s).
3. InternalAssessment(30%)shall bebroadlybasedonthefollowingdefined components:
   1. Class Participation.
   2. Seminar/Presentation/Assignment/Quiz/Class Test, etc. in case of Theory examination and Seminar/Demonstration/Viva-Voce/Lab record, etc. in case of Practical examination.
   3. Mid-TermExam

InternalAssessment Markswill befurtherdistributedasperfollowing tables:

|  |  |  |  |
| --- | --- | --- | --- |
| **CourseComposition-Theory/(Theory+Tutorial)** | | | |
| **CourseCredit** | **Internal AssessmentMarks** | **End-TermExam Marks** | **Total Marks** |
| 2 | 15 | 35 | 50 |
| 3 | 25 | 50 | 75 |
| 4 | 30 | 70 | 100 |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **CourseComposition-Theory+ Practical** | | | | | | |
| **CourseCredit** | | **Theory** | | **Practical** | | **Total Marks** |
| **Theory** | **Practical** | **Internal Assessment Marks** | **End- Term Exam Marks** | **Internal Assessment Marks** | **End- Term Exam Marks** |
| 1 | 1 | 10 | 20 | 5 | 15 | 50 |
| 2 | 1 | 15 | 35 | 5 | 20 | 75 |
| 3 | 1 | 20 | 50 | 10 | 20 | 100 |
| 2 | 2 | 15 | 35 | 15 | 35 | 100 |
| 0 | 4 | - | - | 30 | 70 | 100 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Internal AssessmentMarks (Theory)** | **Class Participation** | **Seminar/Presentation/ Assignment/Quiz/ClassTest, etc.** | **Mid-Term Exam** |
| 10 | 4 | - | 6 |
| 15 | 4 | 4 | 7 |
| 20 | 5 | 5 | 10 |
| 25 | 5 | 7 | 13 |
| 30 | 5 | 10 | 15 |

|  |  |  |  |
| --- | --- | --- | --- |
| **TotalInternal**  **AssessmentMarks (Practicum)** | **Class Participation** | **Seminar/Demonstration/ Viva-Voce/Labrecord,etc.** | **Mid-Term Exam** |
| 5 | - | 5 | NA |
| 10 | - | 10 | NA |
| 15 | 5 | 10 | NA |
| 30 | 5 | 10 | 15 |

1. Absence from Internal Assessment test and/or Mid-Term examination will lead to award of zero marks in that component of Internal Assessment.
2. Astudenthastoobtainminimum40%marks(Grade‘P’)inaggregate(sumoftheInternal AssessmentandEnd-TermExaminationmarks)andinEnd-TermExaminationseparately to qualify a course.
   1. The pass percentage will be 40% (Grade ‘P’) both for theory and practicum End-Term Examination.
   2. The Chairperson/Principal/Director shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End-Term Semester Examinations on the examination portal of the university as notified by the Controller of Examinations.
   3. Internal Assessment marks of a course shall be carried forward in case of re-appear examination of that course.
   4. The Chairperson/Principal//Director shall preserve the record on the basis of which the InternalAssessmentawardshavebeenprepared,forinspection,ifneededbytheuniversity,up to one year from the date of declaration of semester examination results.

# Eligibilityfor Examination

End-TermExamination shall beopen toaregular student who

1. hasbeenontherollsoftheDepartment/College/Institute duringthesemester.
2. haspassedtherequisitequalifyingexaminationaslaiddowninClause4.4above,ifs/he is a candidate for the First Semester Examination.
3. has her/his examination form submitted to the Examinations Branch through the Chairperson/Principal/Director of the concerned Department/College/Institute.
4. has attended not less than 75% of the lectures in a course. This requirement shall be fulfilled separately for each course of the programme. A deficiency in the prescribed course (Lectures/Practicum, etc.) may be condoned by the Chairperson/Principal/ Director of the Department/College/Institute in deserving cases up to 15%.

Theseshallalsoincludelossofattendanceduetoparticipationintheculturalandsports assignments, etc. Provided that, a student who participates in the Inter-University Tournaments or Inter University Youth festivals or Republic Day Parade may be allowedadditional condonationonthisgroundupto10%ineachpaperonacertificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, PC, NSS; ANO, NCC as the casemay be, subject to thecondition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

1. Provided that a candidate who has not attended the requisite percentage of lectures/practicum shall not be eligible to take the End-Term Examination in the concerned theory/practicum unless s/he repeats the course and obtains requisite attendance.

# Duration forPassing theProgramme

* 1. A student can complete a Bachelor degree programme within seven years. A student who fails to pass the whole examination(s) of aUG programme within seven years of admission to the programme, shall beawarded Undergraduate Certificate/Diploma on the basis of qualified courses as per credit point, if eligible *(Appendix-I; Table 2)*.
  2. Each student will have to open an Academic Bank of Credit (ABC) account through their concerned Department/College/Institute. At the end of each semester, credits earned by the students will be uploaded in her/his respective ABC account. A student registered in ABC accountforaprogrammewillbeallowedtocompletetherespectiveprogrammewithin7years orasperthetimeperiodstipulatedintheABCforaccumulationofcreditsfromtimetotimeor within the period as prescribed by the university for the purpose.

# ConditionsforPromotion toHigherSemesterand RulesforRe-appear

* 1. A student who has appeared and failed in one or more courses of the First Semester shall be allowed to study for and appear in the second semester. Such a student may pursue her/his studiesforthenexthighersemester(s)andappearintheexamination(s)forthesamealongwith the examination for the lower semester(s).
  2. A candidate who has attended the prescribed classes of a course(s) of a programme in the Department/College/InstituteinasemesterandwaseligiblebutdidnotappearintheEnd-Term examination or has appeared but fails, may be allowed on the recommendation of the Chairperson/Principal/Director of the Department/College/Institute to appear/re-appear as an ex-studentintheEnd-Termexaminationsofthatcourse(s)asthecasemaybe,inthesubsequent semesters examination up to two times when such examination(s) are held without attending thecourse(s)again.Whilere-appearingintheexamination,thestudentshallbeexemptedfrom appearing in the course(s)/practical(s) in which s/he has obtained pass marks.

Provided that after completion of regular studies for the whole duration of a programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

* 1. Acandidatewhocouldnotcompleteorhasfailedinaproject/internship,s/hewillgetonly onechancetorepeat theproject workattheendofthenextSemester.Further,ifthecandidate still fails or remains absent in the project/internship, then she/he will not be eligible for the award of the concerned UG Certificate/Diploma/Degree.

# Examinationsand Result

* 1. End-Term Examinations for the odd semesters shall ordinarily be held in November/DecemberandfortheevensemestersinMay/June,onsuchdatesasmaybenotified by the Controller of Examinations from time to time.
  2. Supplementaryexaminations will beheldforRe-appearcandidatesasunder:

|  |  |
| --- | --- |
| **Semester** | **Whenheld** |
| OddSemester | AlongwiththeFirst, ThirdandFifth Semester |
| Even Semester | AlongwiththeSecond, FourthandSixth Semester |
| AnySemester | Flexiexamontherequestofthecandidateonaspecialfee prescribed by the University from time to time. |

* 1. The last date(s) by which the examination forms shall be uploaded on the examination portalshallbeaspertheschedulenotifiedbytheControllerofExaminationsfromtimetotime.
  2. The amount of examination fee to be paid by a student for each semester shall be as prescribed by the University from time to time.
  3. TheminimumSemesterGradePoint Average (SGPA)toqualifyasemestershall be4.00 and minimum Cumulative Grade Point Average (CGPA) required for the award of the UG Certificate/Diploma/Degree shall be 4.00.
  4. The Examination Branch shall prepare the Grade/Result and the Controller of Examinations will notify the same within the stipulated time.
  5. If a student is not able to pass any semester examination during her/his regular studies in the programme, her/his pass credits will be accumulated in the Academic Bank of Credits (ABC) and s/he can pass the deficient courses any time within 7 years or as stipulated in the Academic Bank of Credits from time to time.
  6. A student who discontinues her/his studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 4.

# Awardof Grades

Awardofgradesandthecorrespondinggradepointswillbebasedonabsolutemarksasperthe following table:

|  |  |  |
| --- | --- | --- |
| **Lettergrade** | **Grade Point** | **PercentMarks** |
| O(Outstanding) | 10 | >85 |
| A+(Excellent) | 9 | >75 |
| A(VeryGood) | 8 | >65 |
| B+(Good) | 7 | >55 |
| B(Above Average) | 6 | >50 |
| C (Average) | 5 | >40 |
| P (Pass) | 4 | 40 |
| F (Fail) | 0 | <40 |
| Ab | 0 | Absent |

* + 1. Themultiplication factor forconversion from SGPA/CGPA to equivalentpercentage of marks shall be 10.
    2. A candidate eligible to take the examination obtaining Grade ‘F’/‘Ab’ will be consideredtohavefailedintheexamination/course(s).Suchastudentwillberequired to re-appear in that examination/course(s) within the permissible chances as given in Clause 9.

# Computation ofSGPAand CGPA

The following shall be the procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

* + 1. The SGPA is the ratio of sum of the product of the number of credits with the gradepoints scored by a candidate in all the courses taken by the candidate in a semester to

the sum of the number of credits of all the courses undertaken by the candidate in that semester, i.e.

𝑺𝑮𝑷𝑨(𝑺𝒋)=

∑(𝑪𝒊×𝑮𝒊)

∑𝑪

𝒊

where Ciis the number of credits of the ith course and Giis the grade point scored by the student in the ith course in the jth semester.

* + 1. The CGPA is also calculated in the same manner taking into account all the coursesundergone by a student over all the semesters of a programme, i.e.

∑(𝑵𝒋×𝑺𝒋)

𝑪𝑮𝑷𝑨=

∑𝑵𝒋

where SjistheSGPAofthejthsemesterandNjisthetotalnumberofcreditsinthat semester.

* + 1. The SGPA and CGPA shall be rounded off to 2 digits after decimal place and shall be reported in the Detail-Grade-Certificate (DGC).
    2. A merit list will be prepared for a programme and Gold Medal will be awarded to a candidate securing highest CGPA provided the candidate must have passed all the semester examinations in the first attempt and within minimum duration of the programme.In case, when more than one candidate have the same CGPA, then Gold Medal shall be decided on the basis of actual obtained marks in the programme.

# Improvement

* 1. AcandidatewhohaspassedaUGProgrammefromKurukshetraUniversity,Kurukshetra and is desirous of improving her/his CGPA in the respective programme (Certificate/Diploma/Degree), will be allowed to appear within next four Semester examinationsofpassingthesixthsemesterexaminationtoappearasanex-studentinoneor moretheorycourse(s)ofanyoneortwoparts,outofPart-I(SemesterI&II),Part-II(Semester III&IV)andPart-III(SemesterV&VI)separatelyinfourconsecutivesemesterexaminations and shall pay examination fee as for the whole semester examination in which s/he opts to appear. The rules, syllabus and fees for improvement examinations shall be applicable as prevailing at that time or as prescribed by the university from time to time.
  2. The result of improvement examinations shall be declared only if a candidate improves her/hisCGPAoftherespectiveprogramme.Providedfurtherthat ifastudentdoesnotwantto avail the remaining chances out of permissible four total chances for improvement, then s/he will submit an undertaking to this effect for declaration of her/his final result. The fact that student has improved the performance/grade shall be mentioned in the Detailed-Grade- Certificate of the candidate.
  3. Improvement shall not be allowed in Internal Assessment/Practicals/Internship/Field Work/Project/Seminar/Studio etc.

# AwardofGrace Marks

Gracemarkswillbeawardedaccordingto theuniversityrules prevailing from timeto time.

1. The ordinance in force at the time a student joins the programme shall hold good only for theexaminationheldduringorattheendoftheacademicyearandnothinginthisordinance

shall be deemed to debar the university from amending the ordinance and the amended ordinance, if any, shall apply to all the students whether old or new.

1. Notwithstandinganythingmentionedabove,theVice-Chancellorcanrelaxanyrulein exceptional cases or when situation demands so.

# Transitory Provision

Students admitted to UG Programmes under semester system in Department/College/Institute priorto the academic session 2023-24 shall be governed by the old rules as applicable for that programme for that session. The present rules shall be applicable to the students who take admissioninaprogrammeaccordingtoCurriculumandCreditFrameworkforUGProgramme (CCFUGP) as per NEP-2020 w.e.f. the academic session 2023-24.

For the students who are admitted in a programme which is not covered in NEP-2020, during the session 2023-24, the existing ordinance for that programme shall remain applicable.

***Appendix-1***

# Table1:UGCurriculumFramework(Multidisciplinary):Scheme-A

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **UGProgramme(Multidisciplinary):Scheme-A** | | | | | | | | | | |
| **Semester** | **Subject-1 Core Courses** | **Subject-2 CoreCourses** | **Subject-3 CoreCourses** | **Minor/ Vocational** | **Multidisciplinary Courses** | **Ability Enhancement Courses** | **Skill Enhancement Courses** | **Value Added Courses** | **Total Credits** | **Exit Option** |
| **I** | CC-A1  4 credit | CC-B1  4 credit | CC-C1  4 credit | CC-M1  2 credit | MDC-1  3 credit | AEC-1  2 credit | SEC-1  3 credit | VAC-1  2 credit | 24 | Under Graduate Certificate in Disciplinewith52credits |
| **II** | CC-A2  4 credit | CC-B2  4 credit | CC- C2  4 credit | CC-M2  2 credit | MDC-2  3 credit | AEC-2  2 credit | SEC-2  3 credit | VAC-2  2 credit | 24 |
| **Internshipof4creditsof4-6weeksdurationafter2ndsemester** | | | | | | | | | | |
| **III** | CC-A3  4 credit | CC-B3  4 credit | CC-C3  4 credit | CC-M3  4 credit | MDC-3  3 credit | AEC-3  2 credit | SEC-3  3 credit | -- | 24 | Under Graduate Diploma in Disciplinewith96credits |
| **IV** | CC-A4  4 credit | CC-B4  4 credit | CC-C4  4 credit | CC-M4(V)  4 credit | -- | AEC-4  2 credit | -- | VAC-3  2 credit | 20 |
| **Internshipof4creditsof4-6weeksdurationafter4thsemester(ifnotdoneafter2ndsemester)** | | | | | | | | | | |
| **V** | CC-A5  4 credit | CC-B5  4 credit | CC-C5  4 credit | CC-M5(V)  4 credit | **--** |  | Internship# 4 credit | **--** | 20 | Bachelorin Discipline with 132 credits |
| **VI** | CC-A6  4 credit | CC-B6  4 credit | CC-C6  4 credit | CC-M6  4 credit CC-M7(V)  4 credit | **--** | **--** | -- |  | 20 |
| **Credits** | **Major=72** | | | **Minor=24** | **MDC=09** | **AEC=08** | **SEC= 09** | **VAC=06** | **Internship**  **= 04** | **Total=132** |
| **#Fourcreditsofinternship, earnedbyastudent duringsummerinternshipafter2ndsemesteror4thsemester,willbetakeninto accountin5thsemesterofastudentwhopursue 3 year UG Programme without taking exit option.** | | | | | | | | | | |

***Appendix-1***

# Table2:CreditPointTablefor3-YearUGProgramme(Multidisciplinary):Scheme-A

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SrNo** | **BroadCategoryof Course** | **CreditsEarnedAfter** | | |
| **1-Year** | **2-Year** | **3-Year** |
| **1** | **MajorSubjects** | **24** | **48** | **72** |
| **2** | **MinorSubjects** | **4** | **12** | **24** |
| **3** | **MultidisciplinaryCourses(MDC)** | **6** | **9** | **9** |
| **4** | **AbilityEnhancementCourses(AEC)** | **4** | **8** | **8** |
| **5** | **SkillEnhancementCourses(SEC)** | **6** | **9** | **9** |
| **6** | **ValueAddedCourses(VAC)** | **4** | **6** | **6** |
| **7** | **Internship** | **4\*** | **4\*** | **4** |
|  | **Total** | **52** | **96** | **132** |
|  |  | **\*AddedincaseofExitfroma Programme** | |  |

**Notes:**

1. Credits (C),CoreCourses (CC); SkillEnhancement Courses (SEC); Ability Enhancement Courses (AEC); Value Added Courses (VAC); Multidisciplinary Courses (MDC), Minor Course (CC-M), Minor Course (Vocational) (CC-M(V))
2. A student of UG Programme (Multidisciplinary) will select three subjects A, B and C in the first year out of the pool of subjects in that discipline offered by the Department/College/Institute as Major Subjects. Minor subject can be offered from the same discipline and is different from three subjects opted as Major Subjects of that discipline. In case ofPhysical Sciences and Life Sciences disciplines, if the MinorSubjectcannotbeofferedfromthesamedisciplinebytheDepartment/College/Institute,thentheMinorSubjectcanbeofferedfrom eitherofthesetwodisciplinese.g.ifaDepartment/College/InstituteisunabletoofferaMinorsubjectfromthedisciplineofLifeSciences, other than three subjects Botany, Zoology and Chemistry which have been offered as three Major subjects, then Department/College/Institute can offer any subject from the discipline of Physical Sciences as a Minor Subject.
3. Astudent will study MajorandMinor coursesfrom thedisciplinein whichtheadmission wastakenaspertheschemeoftheprogramme.
4. A student will study AEC, VAC, SEC, MDC and Minor (Vocational) Courses from the respective pools of the courses offered by Department/College/Institute duly approved by the University.
5. ForIstand 2ndsemesterof UG Programme (Multidisciplinary), a studentcan choose a Minorcourse of 2creditfrom the poolof Minor courses offered by the Department/College/Institute in that semester.
6. From3rd semesteronwards,aMinorcourse will beof4creditsandwill be takenoutoftheoffered Corecoursesofasubject offeredby Department/College/Institute in that semester.
7. A student will opt for MDC course from the subject which is different from the discipline of major subjects and should also be different from the courses undergone at senior secondary level (Class XII).